

Date: 13 July 2020



**District Council**

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Dear Sir/Madam

## **Executive Agenda - 21 July 2020**

Notice is hereby given that a meeting of the Executive will be held at 6.00 pm on Tuesday, 21 July 2020 at Town Hall, Penrith.

This meeting will be a virtual meeting and therefore will not take place in a physical location following guidelines set out in Section 78 of the Coronavirus Act 2020.

[This Council meeting will be held virtually on Microsoft Teams.](#)

### **1 Apologies for Absence**

### **2 Minutes**

RECOMMENDATION that the:

1. public minutes E/1/6/20 to E/12/6/20; and
2. confidential minutes E/13/6/20

of the meeting of the Executive held on 16 June 2020 be confirmed and approved by the Chairman as a correct record of those proceedings (copies previously circulated).

### **3 Declarations of Interest**

To receive declarations of the existence and nature of any private interests, both disclosable pecuniary and any other registrable interests, in any matter to be considered or being considered.

### **4 Questions and Representations from the Public**

To receive questions and representations from the public under Rules 3 and 4 of the Executive Procedure Rules of the Constitution

### **5 Questions from Members**

To receive questions and representations from Members under Rule 5 of the Executive Procedure Rules of the Constitution

### **6 Provisional Outturn 2019/20 (Pages 7 - 14)**

To consider report F22/20 from the Interim Director of Corporate Services which is attached and which summarises the Council's Revenue and Capital performance for the financial year 2019/20. The figures are still subject to finalisation and external audit.

RECOMMENDATIONS that the Executive:

1. Note the Revenue Outturn position for 2019/20 as set out in Appendix 1;
2. Note the capital out-turn position for 2019/20 as set out in Appendix 2;
3. Agree the balances on capital schemes which have slipped in 2019/20 to be carried forward into the 2020/21 capital programme as set out in Appendix 2;
4. Allocate the current revenue underspend to create an earmarked revenue reserve to support Covid19 of £200k the remaining £156k to be transferred to the transformation programme reserve; and
5. Delegate responsibility to the Interim Director of Corporate Services in consultation with the Resources Portfolio Holder to consider and implement further changes relating to all aspects of the closedown of the accounts for 2019/20 including: realigning reserves; the transfer of costs from revenue to capital; amendments of the revenue and capital budgets; and implementation of a minimum revenue provision accordingly.

## **7 Quarter 1 - Budget Monitoring 2020/21** *(Pages 15 - 22)*

To consider report F21/20 from the Interim Director of Corporate Services which is attached and which summarises the Council's Revenue and Capital position and full year projections for the first Quarter 2020/21.

RECOMMENDATION that Executive note the project revenue and capital position at June 2020.

## **8 Medium Term Financial Plan Review** *(Pages 23 - 30)*

To consider report F20/20 from the Interim Director of Corporate Services which is attached and which seeks to review the implications of the Covid 19 pandemic on the Council's Medium Term Financial Plan (MTFP) and any actions that need to or ought to be made.

RECOMMENDATION that the report be noted.

## **9 Recovery Plan & Corporate Plan Update Report** *(Pages 31 - 40)*

To consider report CE6/20 from the Chief Executive which is attached and which seeks approval for the strategic priorities for the year 2020-2021 which includes the Recovery Plan Initiatives developed in response to the global pandemic.

RECOMMENDATIONS that:

1. the revised strategic priorities are approved, and form the basis of the

- quarterly Performance Management reports; and
2. the operational initiatives in the Recovery Plan are noted.

## **10 Corporate Performance Report: April - June 2020** *(Pages 41 - 50)*

To consider report CE7/20 from the Chief Executive which is attached and which seeks to:

1. provide a summary of progress against the revised corporate performance targets for the period April – June 2020 and,
2. inform the Executive of any areas of concern or issues requiring attention and the remedial activity in place to deal with these.

RECOMMENDATION that the progress to date be noted.

## **11 Cumbria Choice Based Lettings Allocation Policy** *(Pages 51 - 178)*

To consider report PP26/20 from the Assistant Director Community Services which seeks approval of the Cumbria Choice Based Lettings Allocations Policy, to ensure there is greater clarity for households in Eden who are currently registered for social housing or who may register in the future.

RECOMMENDATIONS that:

1. the Cumbria Choice Based Lettings Policy be approved for publication in July 2020; and
2. delegated authority be given to the Assistant Director Community Services, in consultation with the Housing and Health Portfolio Holder, to approve any minor amendments identified during the approval process of the Partner Organisations.

## **12 Eden Community Fund Recommendations** *(Pages 179 - 186)*

To consider report PP25/20 from the Assistant Director Community Services which seeks approval for the award from the Eden Community Fund of Grants to the five projects set out in Appendix A.

RECOMENDATION that a grant from the Eden Community Fund is agreed for each of the five projects set out in Appendix A, to a total of £41,500.00

## **13 ICT, Digital, Development Management and Finance Systems** *(Pages 187 - 194)*

To consider report F19/20 from the Interim Director Corporate Services, which is attached and which seeks to

1. incorporate appropriate budgets for the development of the Digital Platform, purchase and implement the new Development Management System and new Financial Management System, and

2. to award a contract for the provision of a replacement IT system covering the following Council functions: planning, Building Control, Land Charges, CIL (Community Infrastructure Levy), Planning Policy and Section 106 Agreements.

RECOMMENDATIONS that the Executive:

1. approve the additional budget requirements set out in the report and detailed in the part II appendix, Development of the Digital Platform and support purchase and implement a new Development Management System and Finance System; and
2. subject to the approval of the budget at recommendation 2.1 to award the contract for Development Management and associated software to DEF Software Limited.

#### **14 Any Other Items which the Chairman decides are urgent**

#### **15 Date of Next Scheduled Meeting**

The date of the next scheduled meeting be confirmed as 15 September 2020

#### **16 Exclusion of the Press and Public**

To consider whether, in accordance with Section 100A(4) of the Local Government Act 1972, members of the public (including the press) should be excluded from the meeting during discussion of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 to Schedule 12A of the Act.

#### **17 ICT, Digital, Development Management and Finance Systems** *(Pages 195 - 196)*

This appendix sets out information supporting report F19/20 from the Interim Director of Corporate Services which is exempt under paragraph 3 of Part 1 of the Schedule 12A of the Local Government Act 1972.

Yours faithfully



R Rouse  
Chief Executive

Democratic Services Contact: Nichola Baker

Encs

**For Attention**

All members of the Council

**Chairman** – Councillor V Taylor (Liberal Democrat Group)

**Vice Chairman** – Councillor M Robinson (Independent Group)

**Councillors**

J Derbyshire, Liberal Democrat Group

K Greenwood, Independent Group

M Rudhall, Liberal Democrat Group

L Sharp, Labour Group

M Tonkin, Independent Group

**Please Note:**

1. **Section 78 of the Coronavirus Act 2020 and the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 mean that this meeting of Eden District Council is classed as a virtual meeting.**
2. **Under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a public meeting (unless stated otherwise) and as such could be filmed or recorded by the media or members of the public**